Chain of Custody Record

1825 East Plano Parkway
Suite 160
Plano, TX 75074
P: (972) 424-6422
customerservice@SPL.com

Send Report To			Project / Report Information	
Company Name			Circle Requested Turn Around Time (Less than 2 Days must be verified with lab) ☐ 7-10 Days RUSH ☐ 5-7 Days ☐ 3-4 Days ☐ 2 Days ☐ ASAP	
Address			Project Name	
City	State	Zip	Project Location	
Contact Name			Project #	PO #
Contact Email			Sampler Name	Sampler Company
Phone	Fax		Sampler Signature	

Send Invoice To (Only if Different from above)			Matrix Codes	Special Instructions *
Company Name			L - Liquid S - Solid W - Wipes A - Air	
Address			Presevation Codes 1 - None 4 - HCl 2 - HNO_3 5 - NaOH 3 - H_2SO_4 6 - Ice 7 - Other _____	*Please confirm conditional requests prior to additional analysis
City	State	Zip		
Contact Name				
Phone	Fax		Container Codes P - Plastic G - Glass O - Other _____	

SPL Order ID	Customer Sample ID	Sample Info		Matrix	# of Containers	Container Type	Pres Code	(C)omp / (G)rab	Parts / Interval _____	Requested Analysis												
		Date	Time							Hold										Total Solids / Dry Weight	Laboratory Review Checklist	Chromatograms / Data Pages
	1																					
	2																					
	3																					
	4																					
	5																					
	6																					
	7																					
	8																					
	9																					
	10																					
	11																					
	12																					
	13																					
	14																					
	15																					

Relinquished by	Affiliation	Date	Time	Received by	Affiliation	Date	Time
x				x			
Relinquished by	Affiliation	Date	Time	Received by	Affiliation	Date	Time
x				x			
Relinquished by	Affiliation	Date	Time	Received for SPL by		Date	Time
x				x			

Submittal of samples signifies acceptance of SPL's Standard Terms and Conditions.
SPL cannot accept verbal changes to this document. Please fax or email written modifications.

Temp at Reciept _____ ºC